

Item No. 11d**AGENDA ITEM MEMORADUM****Town Manager's Office**

Department

Connie Hoffmann

Department Director

COMMISSION MEETING DATE - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> March 13, 2012	

- | | | | |
|---------------------------------------|---|---|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

☒ **FY2012 DESIGNATED HIGH PRIORITY ITEM - PRIORITY TOPIC****SUBJECT TITLE: WORK AUTHORIZATION FOR ADDITIONAL SURVEY INFORMATION FOR THE COMMERCIAL BOULEVARD WEST STREETScape PROJECT**

EXPLANATION: The primary goals of this very important project are to create a distinct sense of place as one crosses the bridge over the Intracoastal Waterway and enters Lauderdale-By-The-Sea, and to create an inviting atmosphere that supports the retail businesses along this section of Commercial Boulevard (from the Intracoastal Bridge to Seagrape Drive).

As part of our early work on this project, in November we authorized Keith and Associates, Inc. to prepare a survey of the project area under their continuing services contract with the Town. The cost was \$13,126.

The design firm for this project is Architectural Alliance and they have requested additional survey information such as the location and elevations of building abutting the parking lots and the Town owned mid-block walkways that extend from the parking lots to the Basin or Harbor Drive. Architectural Alliance points out the additional survey information will reduce the number of conflicts that would have to be coordinated and resolved during construction.

The \$3,660 quote for this additional work from Keith and Associates, Inc. takes it beyond the Manager's authority to approve. The Scope of Services is attached as Exhibit 1.

RECOMMENDATION: Approve a Work Authorization Keith and Associates, Inc. in the amount of \$3,660 for the additional survey work.

FISCAL IMPACT AND APPROPRIATION OF FUNDS: Funds are available for this purposes in the CIP, Account# 300.576.128.500.629 Design/Permitting

Reviewed by Town Attorney
☐ Yes ☒ No

Town Manager Initials CH

Exhibit 1 – Scope of Services

File: T:\0 Agenda\3-13-12 Commission\Admin\3-13-12 AM Commercial W survey.docx

Exhibit 1

Approved Form HSK 11-8-11

Exhibit A

Name of Project

Survey of Portions of Commercial Boulevard in Lauderdale-By-The-Sea

Scope of Services

Previous Survey Limits

Commercial Boulevard from the west right of way line of Bougainvillea Drive west to the ICW drawbridge along with four Town owned parking lots, two each both north and south of Commercial Boulevard between Seagrape Drive and West Tradewinds Drive up to and including the curb line closest to the existing buildings including the striping within the parking lots. In addition data shall be obtained and shown on intersecting side streets, both north and south of Commercial Boulevard to the limits of existing metered parking, if any, or 100 feet minimum including the striping for the metered parking areas.

GENERAL SCOPE OF WORK FOR ADDITIONAL SURVEY AREA:

Keith and Associates will obtain survey data to supplement the previous survey dated 12/21/2011. The additional data outlined below. The new survey data will be added to the existing survey and resubmitted as one drawing.

1. Obtain Horizontal and vertical data on a minimum of 50 foot stations and grade breaks in front of those particular buildings that are on or near the Commercial Boulevard right-of-way lines as well as the plat lines within the city owned parking areas and the buildings next to the parking lots.
2. Locate and show the doorways with finished floor elevations.
3. Obtain elevations at the back of walks against the buildings
4. Locate the front and corner or common wall of the buildings next to the parking lots as well as 20-feet down the sides of the buildings and 20-feet down the walk parcels from the building corners
5. Obtain elevations and improvements down the length of the platted walk parcels.

DELIVERABLES:

Five (5) hardcopies signed and sealed, one (1) copy in .pdf format and one (1) copy in AutoCAD format for each Task area.